

Keinton Mandeville Parish Council

Dear

I hereby give you notice of a meeting of the above-named Parish Council, to be held on

Tuesday June 7th 2022. at Keinton Mandeville Village Hall

All members of the council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder:



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Sue Graham, Clerk May 31 2022

Public session will take place at 7.30pm, prior to the formal council meeting.

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| 1.0 | Apologies | | | |
| 2.0 | Fill vacancies by co-option and receive declarations of acceptance of office | | | |
| 3.0 | Declarations, receive completed business interests forms | | | |
| 4.0 | Minutes of last meeting: 10 May 2022 | | | |
| | Agree the minutes as a true and correct record of the meeting held. | | | |
| 4.1 | Actions and Matters arising: | | | |
| | Minute | Owner | Due | Update |
| | 4.2 Neighbourhood plan; Include affordable homes policy Project plan for adoption by PC at Future Meeting once grant funding approved | TR TR | Ongoing Future Meeting | On agenda |
| | Local Heritage list – send nominations - Tithe Barn, Orchards, Blue Plaque. Suggestions: cast iron fingerposts, Keinton Shields at Rosemead and The Firs. Dry stone walls with cock and hen tops. All remaining orchards. Ridge and furrow fields. | Clerk / TR | Ongoing | |
| | 8.0 Highways. Report damage to Cottons Lane. Awaiting response from Mendip | Clerk | | No update |
| | 8.0 Highways update on fingerpost replacement Agreement received from landowner – this had been forwarded to Somerset County Council (SCC) | Clerk | | Permission provided to SCC |
| | Priority change – await further information. Streetlighting Chistles Lane – ask again for this to be addressed | SG | ASAP | |
| | Future management of SID – further information to be obtained and volunteers sought | All | Next meeting | Requested |
| | Request information on feasibility and cost of roundels / repeaters on Barton Road / Coombe Hill | SG | | |
| | 8.1 3 Quotes to improve bridleways, also Babcary / Blind Lane and path to rear of village hall. c/f to spring | TI | April | On agenda |
| | Lydford bridlepath was also affected in wet weather, TI would ask Lydford PC about funding this | TI | Next meeting | |
| | Repairs to Babcary / Blind Lane fingerpost. | TI | Next meeting | |
| | Lakeview Footpath issues – raise with Galion | | | |
| | 9.0 Annual play area inspection report – project plan. Obtain quotes and apply for s106 funding | Clerk | Ongoing ASAP | Complete – application submitted |
| | Playing field land registry Request quote from Holly and Steer | TI to chase | | |
| | Audit: Reserve spending plan | Ongoing | | |
| | Remembrance soldier order from RBL | Clerk | November 2022 | |

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| | Defibrillator – establish budget required for ongoing costs | CL | June meeting | Complete £250 allocated |
| 5.0 | Parish Representatives <ul style="list-style-type: none"> • Playing field committee • Happy tracks and skate park • Finance committee (2/3) • Appeals Board (3) • Youth representative • Grievance board (3) • Highways and Parish Paths | | | |
| 6.0 | Planning. Consider the following applications and make recommendations to the planning officer: | | | |
| 6.1 | Determination of Planning. Receive the following notices: | | | |
| 6.2 | Other planning matters. Neighbourhood Plan – project plan and update on grant funding Neighbourhood plan working group. Agree terms of reference | | | |
| 7.0 | Environment Champion Update. | | | |
| 8.0 | Finance and Payments (RFO – Clerk) Payments Salaries May 2022 NEST Pensions Direct Debit HMRC KM school Platinum Jubilee Grant Zurich - insurance premium 2021-22 SSDC Parish Ranger Play UK – repairs to Happy tracks slide posts | £287.65 £21.94 £7.40 £852.00 £914.12 £192.07 £844.80 | | |
| 8.1 | Receipts | | | |
| 8.2 | Review of Accounts. Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors | | | |
| 8.3 | Other finance matters New signatory - update Audit 2021-22. Update Asset register check | | | |
| 8.4 | Grant requests. Receive the following grant requests KM WI | | | |
| 9.0 | Highways. Update / Items to report Community Speedwatch Report. | | | |
| 9.1 | Parish Paths. Update / items to report. Receive quotes for rights of way improvements and agree any actions arising | | | |
| 10.0 | Play Areas. Playing field registration with Land Registry- update Happy Tracks / Skatepark Receive inspection report. Annual play area inspection report – project plan, replacement equipment S106 funding application update. | | | |
| 11.0 | Maintenance. Consider and agree requirements | | | |
| 12.0 | Broadband Provision in Keinton Mandeville – update Openreach vouchers – briefing for residents - how to register / ‘pledge’ | | | |
| 13.0 | Village Hall Report | | | |
| 14.0 | Correspondence. Receive the following correspondence and agree any actions arising: Letter from resident(s) about 20mph speed limit Queen St and Church Street, followed up by email from resident of High Street with 2 new proposals | | | |
| 14.1 | Correspondence. Circulation SCC updates, SWP briefings, SSDC updates, SSDC Environment, Neighbourhood Police Newsletter, Consultation on street naming, Get sussed newsletter, SALC briefings, Connecting Devon and Somerset - mobile boost scheme, CPRE briefings, Frome Climate and Health conference, Climate and Ecological Emergency Map, Heritage list consultation, Bus Partnership zoon meeting, Crime Report. | | | |
| 15.0 | PR. Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. | | | |

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| 16.0 | Future agenda Items |
| 17.0 | Any other reports |
| 18.0 | Date of next meetings: July 5th 2022, August 9th 2022 |