

Keinton Mandeville Parish Council

Minutes of a meeting of the above named Parish Council, held on
Tuesday 7 April 2020 at 7.30 p.m. via video conference call

Present: Tom Ireland TI, Chris Lane CL, Chris Calcutt CC, Trevor Ryder TR, Kathy Low KL, Jean Maynard JM
 In attendance: Tony Capozzoli (District Councillor) Dean Ruddle (County Councillor) for part of the meeting

District Councillor Report

Tony Capozzoli reported that SSDC had ringfenced a grant of £1000 to support the village hall. Concerns had been raised about local recycling sites being closed, particularly that this may result in an increase in fly tipping. There were some local solutions being proposed. Dean Ruddle noted that he had had confirmation from the Managing Director of Somerset Waste Partnership that the sites would not be reopening during the period of restricted movement.

County Councillor Report

Dean Ruddle reported that he had attended a virtual SCC meeting and gave the following update related to covid 19:

- Demand for mental health services had increased by 15%
- Measures contained within the Covid 19 Act would benefit social care
- The County Council had opened 2 new care homes to free up beds in hospitals. This would increase hospital bed capacity by 178.
- There were 114 reported cases of Covid 19 in Somerset at the current time and 15 deaths had been recorded

1.0	Apologies. Receive apologies and consider acceptance of the reasons. Apologies were received from Richard Sutton, Helen Beal, Charlie Hull
2.0	<p>It was proposed and unanimously agreed to approve the following:</p> <p>In light of the Coronavirus (Covid-19) pandemic and government advice, this council resolves that:</p> <p>(a) Should the council be unable to meet for whatever reason, the Clerk be given delegated authority to progress all ongoing matters and projects and authorise all regular payments and incur expenditure in line with the council's agreed budget.</p> <p>(b) Any decisions taken under resolution (a) above will be taken, whenever possible, in consultation with the Chairman and Vice Chairman of council. A record of all decisions and expenditure incurred under delegated authority will be kept and reported to members when the council next meets.</p> <p>(c) The authority to decide the council's response to planning applications be delegated to the Clerk in consultation with the Chairman and Vice Chairman of council. Whenever possible, members of the council will be informed of applications out for consultation and will be invited to submit comments to the Clerk</p> <p>(d) The provisions outlined in resolutions (a-c) above will override any requirements to the contrary in the council's standing orders, financial regulations or terms of reference.</p> <p>(g) Should the Clerk be unable to perform her duties, The Chairman will assume the role of Proper Officer and RFO in an unpaid capacity.</p> <p>(h) The Clerk, in consultation with the Chairman and Vice Chairman, may incur expenditure from the project earmarked reserve where such expenditure will help the community's efforts to support those in need of assistance or prevent social isolation.</p> <p>(i) Should government allow councils to meet virtually (online), the council will take all reasonable steps to facilitate this.</p> <p>The Chair noted that online meetings had now been approved by Government and he outlined the guidance (produced by NALC) the council would follow in relation to this.</p>
3.0	Declarations. Receive declarations of interests There were no declarations
4.0	Planning. Consider the following planning applications and make recommendations to planning officer: 20/00705/LBC. Construct lean-to open sided porch to rear - Ivy House Queen Street Keinton Mandeville Somerton TA11 6EL. Observations were made as follows:

	The proposed porch will on the rear of the property Heritage and Listed Buildings officer have no objections It was proposed and unanimously agreed to recommend approval.	
4.1	Determination of Planning. Receive the following notices: No notices had been received.	
4.2	Other planning matters 17/04801/REM. Land north of the Light House, Barton Rd, Keinton Mandeville. Follow up with reference to concerns raised at December meeting. CL reported that the work at the site continued including at times outside of the normal working day. There had been little change.	
4.3	Environment Champion Update. TR reported that this had taken a back seat in the current lockdown situation.	
5	Finance and Payments (RFO – Clerk) It was proposed and unanimously agreed to approve the following payments: Payments Salaries March NEST Pensions Direct Debit HMRC – income tax Maintenance Maintenance insurance contribution Somerton Computing – replace and set up laptop. Reimburse clerk Defibrillator Pads Parish Magazine printing – defibrillator information flyer: The clerk also asked the council to reissue a payment that had been approved at the previous meeting. The cheque had been raised based on the estimate provided by Parish Magazine Printing. There had been a delay in receiving the invoice and once received turned out to be for a smaller amount than originally quoted. Agree future spend on defibrillator location sign. C Calcutt suggested that the Parish Council purchase some signs with details of the location of the defibrillator. These could be placed on the shop and pub. These would be £3.00 each. Resolved: It was proposed and unanimously agreed to purchase the signs.	£252.95 £19.01 £2.60 £51.00 £159.92 £438.00 £130.68 £35.25
5.1	Receipts. The following receipts were noted: Bank interest business account: £10.53 and bank interest saver account: £1.80	
5.2	Review of Accounts. Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed and signed by Councillors. The accounts for month 12 2019-20 were reviewed. The balance at the end of February was £31,616.67. Payments in March totalled £724.56 and receipts were £12.33. The balance was 30,904.44. The bank statements showed a balance of £30904.44 The clerk reported that further activity during the current financial year was not anticipated and this was likely to be the closing balance at the end of the financial year. The chair queried whether this was the same as the previous financial year. The clerk reported that there was approximately £2500 less to carry forward because of spend on play area equipment and the defibrillator, as well as receipt of CIL funding.	
5.3	Grant requests. CPRE. The CPRE request for a donation in addition to the membership fee was considered. It was agreed to pay the membership fee of £36.00	
6	Any other matters of urgency – Gates propped open (Babcary Lane, behind village hall) A request had been received on behalf of some walkers who wished to have gates propped open across rights of way in order to avoid touching them. After some discussion about this it was agreed that the gates should remain shut in accordance with the countryside code and that walkers could use gloves / other barrier to open the gate. Parish magazine. The following items were agreed: <ul style="list-style-type: none"> Sources of support and local delivery information as published on recent flyer CPRE photography competition. CL suggested that the electronic copy of the flyer should be emailed to the Lydford and Barton St David clerks for circulation in their villages.	