

Keinton Mandeville Parish Council

Dear

I hereby give you notice of a meeting of the above-named Parish Council, to be held on

Tuesday December 7th at 7.30 p.m. at Keinton Mandeville Village Hall

All members of the council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder:



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Sue Graham, Clerk 30 November 2021

Public session will take place at 7.30pm, prior to the formal council meeting.

| 1.0 | Apologies Receive apologies and consider acceptance of the reasons. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| 2.0 | Declarations. Receive declarations of interests | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3.0 | Minutes of last meetings 2 November Agree the minutes as a true and correct record of the meeting held. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3.1 | <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Minute</th> <th style="width: 15%;">Owner</th> <th style="width: 15%;">Due</th> <th style="width: 20%;"></th> </tr> </thead> <tbody> <tr> <td>4.2 Neighbourhood plan; Include affordable Homes policy</td> <td>TR</td> <td>Ongoing</td> <td></td> </tr> <tr> <td>5.0 Solar streets receipts. Ringfence funding and consider joint projects, remain on agenda</td> <td>Council</td> <td>Ongoing</td> <td>Remain on agenda</td> </tr> <tr> <td>8.0 Highways. Report damage to Cottons Lane.</td> <td>Clerk</td> <td>ASAP</td> <td>Complete</td> </tr> <tr> <td>8.0 Highways – request enforcement re: parking issues</td> <td>Clerk</td> <td>ASAP</td> <td>Complete</td> </tr> <tr> <td>8.1 Quotes to improve bridleways c/f to spring</td> <td>TI</td> <td>Next meeting</td> <td>C/f to Spring</td> </tr> <tr> <td>9.0 Annual play area inspection report – project plan</td> <td>Clerk</td> <td>Ongoing</td> <td>Ongoing</td> </tr> <tr> <td>13.0 Defibrillator: investigate replacement keypad</td> <td>Clerk</td> <td>Next meeting</td> <td></td> </tr> </tbody> </table> | Minute | Owner | Due | | 4.2 Neighbourhood plan; Include affordable Homes policy | TR | Ongoing | | 5.0 Solar streets receipts. Ringfence funding and consider joint projects, remain on agenda | Council | Ongoing | Remain on agenda | 8.0 Highways. Report damage to Cottons Lane. | Clerk | ASAP | Complete | 8.0 Highways – request enforcement re: parking issues | Clerk | ASAP | Complete | 8.1 Quotes to improve bridleways c/f to spring | TI | Next meeting | C/f to Spring | 9.0 Annual play area inspection report – project plan | Clerk | Ongoing | Ongoing | 13.0 Defibrillator: investigate replacement keypad | Clerk | Next meeting | |
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| 4.0 | Planning. Consider the following applications and make recommendations to the planning officer: 21/02990/HOU Erection of a single story annexe to the rear of the garden and formation of parking area and a new vehicular access.1 Cottons Lane Keinton Mandeville | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4.1 | Determination of Planning. Receive the following notices: 21/02738/S73 The erection of a building to be used as a farm shop and associated tea room. S73 application to vary conditions 2 and 4 of planning approval 19/02418/FUL to change the walling materials to match other new developments in the village. - Newlands Farm Common Lane Keinton Mandeville. Application permitted with conditions | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4.2 | Other planning matters. Neighbourhood Plan – update | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5.0 | Environment Champion Update. Solar Streets – ring fenced funding. Consider tree planting proposals SSDC Area East thermal imaging camera trial | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6.0 | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;">Finance and Payments (RFO – Clerk)</td> <td></td> </tr> <tr> <td>Payments</td> <td></td> </tr> <tr> <td>Salaries November 2021</td> <td style="text-align: right;">£262.52</td> </tr> <tr> <td>NEST Pensions Direct Debit</td> <td style="text-align: right;">£19.53</td> </tr> </table> | Finance and Payments (RFO – Clerk) | | Payments | | Salaries November 2021 | £262.52 | NEST Pensions Direct Debit | £19.53 | | | | | | | | | | | | | | | | | | | | | | | | |
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| | HMRC Maintenance SID signs and posts installation Postage and stationery reimburse clerk Poppy wreath RBL donation Village Hall grant SSDC Parish Ranger SID padlocks – reimburse K McHale WEstcotec – Speed Indicator Device | £191.00 £418.80 £31.21 £21.98 £100.00 £1100.00 £372.96 £53.55 £3630.00 |
| 7.1 | Receipts. | |
| 7.2 | Review of Accounts. <ul style="list-style-type: none"> • Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors. • Internal auditor report | |
| 7.3 | Grant requests. Receive the following grant requests Keinton Mandeville PSA Netball Club Playing Field Committee | |
| 7.4 | Budget 2022-23 | |
| 8.0 | Highways. Update / Items to report SID - insurance SIS: Receive design proposals and associated correspondence and agree any actions arising Community Speedwatch Report. 20mph limit, Queen Street. | |
| 8.1 | Parish Paths. Update / items to report. Quotes to improve rights of way / bridleways Somerset County Council (No. 12) Modification Order 2021 (Withybed Lane) referral to inspectorate Note objections received from members of the public in relation to above proposal | |
| 9.0 | Happy Tracks / Skatepark Receive inspection report. | |
| 10.0 | Maintenance. Consider and agree requirements | |
| 11.0 | Broadband Provision in Keinton Mandeville – update | |
| 12.0 | Village Hall Report | |
| 13.0 | Defibrillator- lighting update. | |
| 14.0 | Christmas Tree Service | |
| 15.0 | Consider purchase of remembrance soldier symbol. | |
| 16.0 | Correspondence. Receive the following correspondence and agree any actions arising: | |
| 17.0 | Correspondence. Circulation SCC corona Virus advice / updates, SWP briefings, SSDC corona virus advice / updates, Public Health Notice re Avian Flu, One Somerset Structural Change Order, CPRE Newsletter, Devon and Somerset Fire and Rescue Community Risk Management Plan consultation, NALC Newsletter | |
| 18.0 | PR. Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. | |
| 19.0 | Future agenda Items | |
| 20.0 | Any other reports | |
| 21.0 | Date of next meeting | |