

Keinton Mandeville Parish Council

Dear

I hereby give you notice of a meeting of the above-named Parish Council, to be held on

Tuesday May 4th 2021 at 7.30 p.m. via zoom

All members of the council are hereby summoned to attend for the purpose of considering and resolving the business to be transacted at the meeting as set out hereunder:



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Sue Graham, Clerk April 28th 2021

Public session will take place at 7.30pm, prior to the formal council meeting. All members of the public are welcome to stay for the meeting.

1.0	Election of Chair	
1.1	Election of Vice Chair	
2.0	Apologies Receive apologies and consider acceptance of the reasons.	
3.0	Declarations. Receive declarations of interests	
4.0	Parish Council Representatives. Appoint Councillors to the following roles:	
	<ul style="list-style-type: none"> • Playing field committee • Village hall committee • Happy tracks and skate park • Finance committee • Planning • Councillor to check risk assessments, deeds, physical check of assets • Appeals Board (3) • Youth representative • Grievance board (3) • Highways and Parish Paths 	
5.0	Minutes of last meetings 6 April 2021	
	Agree the minutes as a true and correct record of the meeting held.	
5.1	Matters arising from the minutes not covered by items on this agenda.	
6.0	Planning. Consider the following applications and make recommendations to the planning officer:	
	21/00919/HOU. Replace existing garage with new single storey detached garden room located in garden. The Hollies Queen Street Keinton Mandeville	
5.1	Determination of Planning. Receive the following notices:	
6.2	Neighbourhood Plan – consider producing neighbourhood plan	
7.0	Environment Champion Update.	
8.0	Finance and Payments (RFO – Clerk)	
	Payments	
	Salaries April 2021 (including additional hours)	£344.34
	NEST Pensions Direct Debit	£27.18
	HMRC	£21.00
	Maintenance (incl. insurance contribution)	£180.26
	KM School PSA grant	£1160.00
	Internal auditor – reimburse clerk	£100.00
8.1	Receipts.	
	SSDC precept	£18,300.00
	SSDC CIL	£2021.76
8.2	Review of Accounts. Presentation of summary of accounts, bank reconciliation and budget to be considered, agreed, and signed by Councillors.	
	Revised budget / reserves – agree in light of year end figures	

8.3	Audit 2020-21
8.3.1	Formally agree to certify as an exempt authority for 2020-21 and sign the certificate of exemption
8.3.2	Receive internal auditor reports and agree any actions arising
8.3.3	Review effectiveness of the system of internal control
8.3.4	Consider and agree the Annual Governance Statement 2020-21
8.3.5	Consider accounting statements 2020-21
8.3.6	Approve accounting statements by resolution
8.3.7	Agree arrangements for the exercise of public rights 2020-21
8.4	Grant requests. Receive grant requests Radio Ninesprings application for community grant
9.0	Highways. Update / Items to report Cast Iron Finger Post Coombe Hill- update on Highways position regarding replacement of this sign Receive notice of Traffic Regulation Order: The county of Somerset - prohibition and restriction of stopping, waiting, loading and unloading and on-street parking - south somerset order 2012 (amendment no.21) order 2020
9.1	Parish Paths. Update / items to report.
10.0	Happy Tracks / Skatepark Receive inspection report Consider renewing risk assessment of play area (Due 2021)
11.0	Maintenance. Update Consider and agree requirements
11.0	Pre-school provision – consider and agree any actions arising. Update
12.0	Broadband Provision in Keinton Mandeville Openreach proposal, and an update on the Wessex Internet developments – R Culley to attend to update.
13.0	Village Hall Report
14.0	Correspondence. Receive the following correspondence and agree any actions arising:
15.0	Correspondence. Circulation SCC corona Virus advice / updates, SWP briefings, SSDC corona virus advice / updates, CPRE newsletter, guidance from various sources about local authority response to the death of HRH The Duke of Edinburgh, Somerset Rivers Authority 2021-22 Enhanced Programme of works, CPRE star count results, Guidance on local authority implications during period of mourning, Fraud Protection Information and Offer of Free Training/Support, SSDC: Future of Local Government in Somerset Update, Highway improvement SIS consultation feedback, call for evidence – remote meetings, SWP - recycle more promotional material, proposal to hold local poll (referendum) on future of local government in Somerset, Election volunteers required, NALC response to proposals for locally-led re-organisation.
16.0	PR Items for inclusion in the May edition of the Parish Magazine, for the website and social media sites.
17.0	Future agenda Items
18.0	Any other reports
19.0	Date of next meeting.